



THE DISTRICT SCHOOL BOARD OF TAYLOR COUNTY

318 North Clark Street  
Perry, Florida 32347  
(850) 838-2500 – Telephone  
(850) 838-2501 – Fax  
Taylor.k12.fl.us

Dr. Danny Glover, Superintendent

**NOTICE: PUBLIC VACANCY ANNOUNCEMENT**  
**ANNOUNCEMENT # 2019-117 (Reposted)**

**POSTING DATE:**  
**DEADLINE FOR APPLYING:**

**Monday, July 8, 2019**  
**Until Filled**  
**"AT 12:00 NOON"**

The following position is being advertised as a vacancy for the **2019 - 2020 School Year**. This position is open to school board employees **and the general public**.

Interested applicants please contact **The Taylor County School Board at (850) 838-2500 or Career Source NORTH FLORIDA at (850) 973-9675 for application.**

**"REQUEST TO TRANSFER" forms** may be picked up at the Taylor County School Board Office. **Applications** for Instructional and Non-Instructional positions are located at [www.taylor.k12.fl.us](http://www.taylor.k12.fl.us). **INFORMATION FOR APPLICANTS:** Scroll down to FORMS, then scroll down to Instructional or Non-Instructional Employment Application Form.

**ALL Applications** will be turned in at the Taylor County School Board Office at **318 North Clark Street, Perry, Florida** or e-mail to **Shanna.dodimead@taylor.k12.fl.us**.

Taylor County School Board adheres to a drug free workplace policy. **Drug testing with a negative result is required.** A **"background check"** is also required for any position within the Taylor County School District.

If reasonable ADA accommodations are needed for the application process, please notify our Personnel Director during the application period at (850) 838-2500.

**INSTRUCTIONAL:**  
**Steinhatchee School**

**James Bray @ 352-498-3303**

**CD Paraprofessional**  
**7.5H/10M**

**Position# 902455102**

**DR. DANNY GLOVER JR.**  
**Superintendent of Schools**

**School Board Members**

Bonnie Sue Agner  
Residence Area One

Brenda H. Carlton  
Residence Area Two

Jeannie Mathis  
Residence Area Three

Danny Lundy  
Residence Area Four

Deidra Dunnell  
Residence Area Five

## **CHILD DEVELOPMENT PARAPROFESSIONAL**

### **QUALIFICATIONS:**

- Associate of Arts or comparable degree, or ParaPro and DCF 40 hour training for childcare workers, within first 90 days of employment
- Interpersonal skills
- Patience and a special desire to work with children
- Must be in excellent physical condition and able to do heavy lifting
- Must be willing to learn and demonstrate basic computer skills
- Ability to follow instructions and communicate effectively and courteously in writing and orally
- Willingness to learn and use behavior management techniques
- Good attendance history in previous position
- Must pass health screening and background check required by DCF for licensing daycare workers
- Satisfactory experience working with preschool children is preferred
- Must be able to demonstrate a working knowledge of the principals of child growth and development
- Minimum 3 years experience working with pre-school children is desired

### **REPORTS TO:**

- Pre-K Program Specialist, Site Administrator

### **RESPONSIBILITIES:**

- Plan and implement a developmentally appropriate daily program for preschool birth to 5 year olds
- Plan and prepare educational materials required to implement developmentally appropriate daily activities and plans
- Supervise children in assigned areas and take care of their physical needs
- Maintain a clean and orderly physical environment conducive to optimum growth and development of children
- Conduct developmentally appropriate activities through the child's world of play
- Attend parent meetings and interpret child development plans to parents
- Encourage parent involvement through conferences, positive communications and APTT meetings
- Observe, document and report any significant individual or group behaviors requiring special attention
- Supervise personnel assigned to assist with daily activities
- May be required to ride bus occasionally
- Maintain a high degree of confidentiality
- Other duties as assigned by the site administrator

**PHYSICAL REQUIREMENTS:**

- Medium Work: Exerting up to 50 pounds of force occasionally and/or up to 20 pounds of force frequently and/or up to 10 pounds of force as needed to move objects

**TERMS OF EMPLOYMENT:**

- Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of work year and hours of employment shall be established by the District

**EVALUATION:**

- Performance to be evaluated annually by the Pre-K Program Specialist/Site Administrator in accordance with Board Policy for evaluation of non-instructional personnel